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**COMPLAINTS FORM**

**Please note that as the Code of Practice took effect on 16 November 2022, we can only consider complaints arising from events after this date.**

If you are complaining on behalf of someone else, please complete all questions on the right-hand side of this form with your details.

Please read the following document prior to completing the form below: [Complaints Procedure](https://www.biometricscommissioner.scot/media/2dzaj5gb/complaintsprocedurefinal-oct22.pdf)

|  |  |
| --- | --- |
| Name (required) | Name (Complainer’s Representative)  |
|  |  |
| Email (required) | Email (Complainer’s Representative) |
|  |  |
| Date of Birth |  |
|  |  |
| Address | Address (Complainer’s Representative) |
|  |  |
| Postcode | Postcode (Complainer’s Representative) |
|  |  |
| Telephone Number  | Telephone Number (Complainer’s Representative) |
|  |  |
| How would you like to be addressed?  | How would you like to be addresses? (Complainer’s Representative) |
|  |  |

How would you like to be contacted? How would you like to be contacted?

 (Complainer’s Representative)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Email |  | Email |
|  | Telephone |  | Telephone |
|  | Letter |  | Letter |

Who are you complaining about?

|  |  |
| --- | --- |
|  | Scottish Biometrics Commissioner |
|  | Police Scotland |
|  | Scottish Police Authority |
|  | Police Investigations & Review Commissioner |

Tell us about your complaint

What would you like to happen?

Post to us at

Scottish Biometrics Commissioner

Bridgeside House

99 McDonald Road

Edinburgh

EH7 4NS