

Agenda

Scottish Biometrics Commissioner

Strategic Team Meeting 28 July 2022 (9.30-11.00 MS Teams)

Agenda Items

1. Welcome and Apologies
2. Review of Minutes, Actions and Matters Outstanding from Previous meeting
3. Strategic Update (Commissioner)
 - 3.1 Strategic priorities and strategic plan.
 - 3.2 Ratification of governance decisions taken between meetings
 - 3.3 Wellbeing, H&S, employment matters
4. Corporate Services Update (Corporate Service Manager)
 - 4.1 Financial reports and accounts
 - 4.1.1 Budget Bids 2023/2024
 - 4.2 Audit reports
 - 4.3 Strategic Risk Register
 - 4.4 ICT, Records Management, Cyber Resilience
 - 4.5 Procurement
 - 4.6 Business Continuity
5. Operational Update (Operations Manager)
 - 5.1 Scrutiny programme and external liaison
 - 5.2 Biometrics and equalities, diversity and human rights
 - 5.3 Code of Practice / Complaints
6. Corporate Communication (Business Support Officer)
 - 6.1 Corporate Communications
 - 6.2 FOI and SAR update – submission to Scottish Information Commissioner
7. All
 - 7.1 Business Plan
 - 7.2 Operational Risk Register

7.3 AOCB